

**Agreement between Guilderland Central School District and Northeast Associates in Rehabilitation, LLC
(Contract Year 9/1/17-6/30/18)**

Northeast Associates in Rehabilitation (Northeast) will provide services to Guilderland Central School District (GCSD) as described below:

Northeast will:

Accept referrals of students from designated GCSD personnel and provide staff (Job Coaches) to work at employment sites with those students during the school day. Job Coaches will be responsible for providing orientation to the work tasks, developing and implementing strategies for completion of work tasks, monitor students' behavior, and generally assist the student in being a competent worker.

Develop appropriate work locations for each student (approximately 15 students total). Current employment sites will be utilized where possible and new sites developed as needed. Job Coaches will assist with that task. Each student will participate in three work sites during the year, for approximately two hours per day, four days per week.

Provide a weekly orientation and pre-vocational skills training workshop during the school year for students participating in the program.

Provide any other additional service as needed, including Vocational Exploration, Job Shadowing, etc.

Be responsible for timely payment of Job Coaches.

Provide a formal Intake, with written report, for students selected. Copy can be provided to GCSD.

Develop a case record for each student served and provide daily and weekly reports, including the CDOS Employability Profile, to the school district on each student's progress. Northeast will report immediately to school officials any untoward event.

Submit monthly billing to GCSD at the end of each month. Rate to be billed is \$32.50 per hour for all Job Coach, Job Development, and Consultant time or any other special services requested. No billing will be done for snow days. In the event of a student absence and no student replacement at the work site, Job Coach hours may be billed unless 24-hour advance notice is provided.

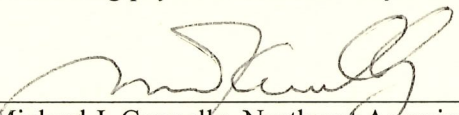
GCSD will be responsible for:

Selecting students and making referrals to the program, as well as providing any available background information that may exist on the student, including, but not limited to IEP and school psychological reports.

Providing Transportation for each student, as needed, to the work site.

Communicating with Northeast regarding any changes to the student's program.

Submitting payment within 30 days for each monthly billing completed by Northeast.



Michael J. Connelly, Northeast Associates in Rehabilitation, LLC

November 30, 2016
Date

Guilderland Central School District

Date