

BUSINESS ORGANIZATIONAL MEETING  
July 5, 2017

**E. Appointment of Officers**

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| *1. Appointment of the District Clerk                                                                                                    | Recommend Linda Livingston be appointed to serve as District Clerk of the Board of Education until a successor is appointed and sworn.                      |
| *2. Appointment of District Treasurer                                                                                                    | Recommend John Rizzo be appointed as School District Treasurer until a successor is appointed and sworn.                                                    |
| *3. Appointment of Deputy Treasurer                                                                                                      | Recommend Linda Livingston be appointed as School District Deputy Treasurer until a successor is appointed and sworn.                                       |
| *4. Appointment of the Tax Collector<br>(Bethlehem, Knox & New Scotland)                                                                 | Recommend Heather Kisby be appointed as Tax Collector for the towns of Bethlehem, Knox and New Scotland until a successor is appointed and sworn.           |
| *5. Appointment of Claims Auditor                                                                                                        | Recommend Donna Jurczynski to audit claims of General Funds, School Lunch, School Store Funds and all other funds until a successor is appointed and sworn. |
| 6. Appointment of Attendance<br>Officer(s)                                                                                               | Recommend the principal of each school be designated as Attendance Officer.                                                                                 |
| 7. Oaths of Office for:<br>Superintendent<br>Treasurer<br>Deputy Treasurer<br>Internal Claims Auditor<br>Tax Collector<br>District Clerk | Oaths will be completed and noted in the minutes of this meeting.                                                                                           |