

GUILDERLAND CENTRAL SCHOOL DISTRICT
MINUTES FOR REGULAR MEETING OF THE BOARD OF EDUCATION

March 7, 2017
 High School - LGI Room
 7:00 PM

EXECUTIVE SESSION

A. Exec Session Roll Call

Executive Session Roll Call

- Catherine Barber – Present
- Barbara Fraterrigo – Remote
- Teresa Gitto - Present
- Christine Hayes – Present
- Christopher McManus – Present
- Seema Rivera – Present
- Allan Simpson – Present
- Judy Slack – Present
- Gloria Towle-Hilt - Remote

B. Proposed executive session, subject to Board approval.

The Board entered into executive session to discuss the following matters:

1. the medical and/or employment history of a particular person and authorization by resolution designating the professional to perform a medical exam. (Ed Law 913)
2. matters leading to the potential tenure appointment of particular individuals.

RESULT: DISCUSSED

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Catherine Barber	Board Member	Present	
Barbara Fraterrigo	Board Member	Remote	
Christine Hayes	President	Present	
Christopher McManus	Vice President	Present	
Teresa Gitto	Board Member	Present	
Seema Rivera	Board Member	Present	
Allan Simpson	Board Member	Present	
Judy Slack	Board Member	Present	
Gloria Towle-Hilt	Board Member	Remote	
Linda Livingston	Board Clerk	Present	

Christine Hayes left the meeting at 8:06 p.m.

CALL TO ORDER- REGULAR MEETING

HIGH SCHOOL STUDENT REPRESENTATIVE

High School Student Representative Andrew Lin updated the Board of Education on activities at the high school including:

- Dodge ball tournament raised \$2,100 for Altamont food pantry,
- March is musical appreciation month,
- The High School musical performance will be on March 16, 17 and 18,
- The music competition, Guilderland Gold, will be held on March 31, and
- Sources of Strength, a suicide prevention program has kicked off and is a huge success.

PUBLIC COMMENT #1

Persons wishing to speak under the "Public Comment" section of the meeting should either contact the District Clerk (456-6200 X 3125) before the meeting OR fill out one of the Public Comment Forms, available on tables at both entrances to the meeting room, and return to the District Clerk.

Kim Blasiak, mother of a special needs child, asked the Board not to cut the occupational therapist assistant position. She said she is a "tired parent". She cannot rest because of the constant fear of getting a phone call that her child did something or something happened or of the possibility his services being dropped. The occupational therapist assistant helps her and her child get through the day. She asked the Board to take into consideration that there are a lot of tired parents that want to have their kids succeed. They need the services of the occupational therapist assistant to get through the day. We all breathe easier when someone is there for your kids.

Tim Wilford said to save the money on the strategic planning initiative, the administration, staff and lots of volunteers could do a strategic plan.

Mr. Wilford also expressed concern that parents and students rated safety and security their highest concern in the 2017-18 budget survey. He asked if there is a way we can find out why the kids are feeling this way and maybe we can help them. (Dr. Wiles in her presentation on the 2017-18 budget, said the high school has formed focus groups of students to find out why they rated safety and security as the highest concern.)

SUPERINTENDENT'S BUDGET PRESENTATION

Superintendent Marie Wiles and Assistant Superintendent Neil Sanders gave a presentation on the draft 2017-2018 Budget.

After the presentation, Christopher McManus said he would like to know the cost of going to court to clear the Cobblestone School House quiet title before investing \$35,000 into it. Mr. McManus also said with all the additions to the 2017-18 budget it is unfortunate there is even one reduction.

1. 2017-18 Superintendent's Proposed Budget -Power Point
2. 2017-18 Draft Budget
3. 2017-18 Budget Appendices

CONSENT ITEMS

Teresa Gitto asked if there was a policy regarding parents involved in coaching. She feels there could be a conflict of interest.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Allan Simpson, Board Member
SECONDER:	Judy Slack, Board Member
AYES:	Gitto, Barber, Fraterrigo, McManus, Rivera, Simpson, Slack, Towle-Hilt
ABSENT:	Hayes

I. Minutes

A. Board of Education - Regular Meeting - Feb 15, 2017 7:00 PM

II. CPSE & CSE Recommendations

III. Personnel Action

A. Personnel Action March 7, 2017

A. **Resignations - Instructional**

1. Mary Beth Pierrot, a school psychologist, has resigned her temporary appointment effective February 28, 2017.

B. **Appointments - Instructional - Not Probationary**

BE IT RESOLVED, that the Board of Education of the Guilderland Central School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees:

1. Interscholastic Athletic Coaches - Spring 2017

BE IT RESOLVED, that the Board of Education of the Guilderland Central School District hereby accepts the recommendation of the Superintendent to appoint the following coaches/volunteers for the spring 2017 season:

Baseball, Varsity Coach	Doug LaValley
Baseball, Volunteer	Chris Yager & Matt Zanotta
Baseball, JV Coach	Kyle Johnson
Baseball, JV Volunteer	Tim Capitomino
Baseball, Frosh Coach	Luke Stark
Baseball, Modified Coach	Bill Schewe
Lacrosse, Boys Varsity Coach	Sean McConaghy
Lacrosse, Boys Varsity Assistant Coach	Kris Bremer
Lacrosse, Boys Varsity Volunteers	Scott Bianchi
Lacrosse, Boys JV Coach	Matt Maes
Lacrosse, Boys JV Assistant Coach	Gary Bohl
Lacrosse, Boys JV Volunteers	Scott Bianchi & Bob Leto
Lacrosse, Boys Modified Coach	Mike Kavanaugh
Lacrosse, Boys Modified Volunteers	Mark Jacobson & Chris Mastrianni
Lacrosse, Girls Varsity Coach	Carrie Britt
Lacrosse, Girls Varsity Assistant Coach	Courtney Hill
Lacrosse, Girls JV Coach	Mary Lou Vosburgh
Lacrosse, Girls JV Assistant Coach	Taylor DeThorne
Lacrosse, Girls Modified Coach	Heather Kennedy
Lacrosse, Girls Modified Volunteer	Lori Rafferty
Softball, Varsity Coach	Lisa Peck
Softball, Varsity Volunteer	Renee LaFreniere
Softball, JV Coach	Tamara Bryngelson
Softball, Frosh Coach	Abigail Fox
Softball, Modified Coach	Frank Cacckello

Strength Coach	Craig Jensen
Tennis, Boys Varsity Coach	Curtis Snyder
Tennis, Boys JV Coach	Deb O'Brien
Track, Boys Varsity Coach	Jason Usher
Track, Boys Varsity Assistant Coach	Dana Doak
Track, Boys Varsity Assistant Coach	Bill Tindale
Track, Boys Varsity Assistant Coach ½	Dan Penna
Track, Boys Varsity Volunteer	John Ashley & Jason Willis
Track, Girls Varsity Coach	Chris Scanlan
Track, Girls Varsity Assistant Coach	Peter Cure
Track, Girls Varsity Assistant Coach	Taylor Mead
Track, Girls Varsity Assistant Coach ½	Dan Penna
Unified Basketball, Varsity	Kelly Tynan & Colette Gallagher
Unified Bowling Team	Allison Relyea & Kelly Tynan

2. High School Co-Curricular Advisor(s) Stipended:

Musical, Orchestra	Lenore Snow, Lori Hershenhart & Daniel Cordell
Musical, Lights	Andrew Maycock
3. Substitute Teachers, Substitute Nurses, Substitute Teaching Assistants

Robin Boone	Pre-K, K & Gr. 1-6
Jacquelyn Boyea	Mathematics 7-12
Erin Bridgers	Art
Carol Contois	School Psychologist
Emily Deviddio	Non-cert., Middle School Biology
Eric Graber	Physical Education
Lindsey Jackson	Non-cert., Middle School Public Health
Hunter Reed	Non-cert., BS History
Sarah Sweet	Childhood Education, B-6, Students w/Disabilities B-2, 1-6, 5-9
Nicholas Sweet	Health/Physical Education
Agnes Zellin	PreK-6
4. Patricia Carlson, as a temporary teaching assistant at Westmere Elementary School, effective February 27, 2017 through June 23, 2017. Ms. Carlson holds N, K, Gr.1-6, permanent certification.
5. Abigail Fox, as a temporary special education teacher at Guilderland High School, effective January 30, 2017 through June 30, 2017. Ms. Fox holds Students with Disabilities Gr. 7-12, generalist initial certification.
6. Christina Jager, as a temporary school counselor at Farnsworth Middle School, effective December 19, 2016 through June 30, 2017. Ms. Jager holds School Counselor, provisional certification.

C. Resignations - Non-Instructional

1. Melanie DeCesare, a food service worker at Pine Bush Elementary School, is resigning for the purpose of retirement, effective March 28, 2017. Ms. DeCesare has been employed by the District since November 4, 1992
2. Teresa Kolcow, a sr. keyboard specialist at Guilderland High School, is resigning for the purpose of retirement, effective June 30, 2017. Ms. Kolcow has been employed by the District since November 21, 1994.
3. Mary O'Connor, as an aide/monitor at Pine Bush Elementary School, effective March 10, 2017. Ms. O'Connor has been employed by the District since September 7, 2011.

D. Appointments - Non-Instructional

1. Denielle Hunter, as a floater bus driver at the Transportation Department, effective February 27, 2017. The probationary period for this appointment is fifty-two (52) weeks.

E. Requests for Leave of Absence

1. Abigail Fox is requesting a professional leave of absence from a teaching assistant position effective January 30, 2017 through June 30, 2017.
2. Christina Jager is requesting a professional leave of absence from a teaching assistant position effective December 19, 2016 through June 30, 2017.

IV. Text Books

A. *Textbooks

The following textbook was presented for approval:

Save Me A Seat by Sarah Weeks and Gita Garadarajan for use in upper elementary and middle school.

INFORMATION ITEMS

I. Curriculum & Instruction Information

A. Textbooks

The following textbooks were submitted for information:

Exploring the Hospitality Industry by John Walker for use in 11th-12th Grade/ Explore, Hospitality, Restaurant and Tourism Management.

I Am Malala (How one girl stood up for education and changed the world) - Young Readers Edition by Malala Yousafzai for use in Grade 6 Language Arts and Social Studies.

Life As We Knew It by Susan Beth Pfeffer for use in Grade 8 - Language Arts.

The Boys Who Challenged Hitler by Phillip Hoose for use in Grade 8 - Language Arts.

RESULT:	DISCUSSED
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B. K-8 Empire State Plaza Student Art Exhibition

Dr. Singleton announced the sixth annual K-8 Empire State Plaza Student Art Exhibition being held on the South Concourse level of the Empire State Plaza from March 3-19, 2017. Guilderland Schools and our students will be well represented at this event with artwork.

This event is a one of a kind, as it is the only Capital Region exhibition for K-8 students. It is an opportunity for students to showcase how their art was inspired by artwork from the Empire State Plaza Collection.

This year's exhibition consists of over 1,000 works from thirteen surrounding Capital Region school districts. The K-8 exhibit is being held in conjunction with National Youth Art Month and is sponsored by the NYS Office of General Services, the Capital Area Art Supervisors (CAAS) group and New York State Art Teacher's Association (NYSATA).

A reception honoring participating students will be held on **Thursday, March 9th at 5:30 pm on the South Concourse** where there will be a brief presentation and celebration of the exhibit along with a keynote speaker, Jillian Hirsch, a local artist who has made a positive impact within the Albany community with the recent creation of the 255 Orange Street mural.

Parking and directions can be found by going to the NYS OGS website: <http://ogs.ny.gov/BU/BA/Parking/Visitor/> (Please note that there is a fee for parking)

The Capital Area Art Supervisors would like to thank Sheila Elario, Guilderland Art Supervisor K-12, and our art staff for assisting in this community wide partnership and celebration of our students' creative thinking and achievement.

RESULT: DISCUSSED

C. 2017 Art in Three Dimensions Juried Art Show

Congratulations to the following students selected for exhibition into the 2017 Art in Three Dimensions Juried Art Show:

- Laura Clayton, Gr. 12
- Annika Weinand, Gr. 11
- Erin Campbell, Gr. 12
- Lauren Alejandro, Gr. 11

A Powerpoint announcing the exhibition and reception along with images of student work is attached.

RESULT: DISCUSSED

D. Music In our Schools Month

In celebration of Music In Our Schools Month (MIOSM®), the Guilderland School District is proud to announce a month full of events demonstrating excellence in music education. A press release is attached.

RESULT: DISCUSSED

II. School Business Information

A. Fireworks Display Request

The school district received a request from the Boy's Lacrosse Booster Club to approve a fireworks display after the Senior Night Game to be held on Thursday, May 11 at 7:30 p.m. The fireworks display would be held in the vicinity of the high school track and would start around 9:30 p.m. In order for a fireworks display to be held on school property, the district must apply for a fireworks permit from the New York State Education Department. The permit request requires a detailed site plan, coordination with fire officials to conduct a "fire watch" during the display, and confirmation that school district, fire department, or police will provide crowd control and supervision. The fireworks provider must hold a valid permit issued by the Bureau of Alcohol, Tobacco, Firearms, and Explosives.

Allan Simpson asked if there would be any cost to the district (police, fire personnel, extra personnel.)

Mr. Gunther from the boy's lacrosse booster club addressed the Board saying the booster club would pay for any additional costs. He said they wanted to make an event out of it, possibly honoring local veterans.

Seema Rivera asked what is the time frame for an answer. Mr. Sanders said there is a lot involved in getting the process approved so the sooner the better.

Barbara Fraterrigo and Allan Simpson expressed their support for the fireworks display.

The request for approval will be brought to the Board at the March 21 Board of Education meeting.

RESULT: DISCUSSED

III. Superintendent Information

A. Capital Region BOCES Annual Meeting- April 5, 2017

The annual meeting of the Capital Region BOCES is scheduled for April 5, 2017.

Reservations to attend this meeting are due by noon on Monday, March 20, 2017. If Board members are interested in attending, please let Board Clerk Linda Livingston know for registrations purposes.

For your information, the date of Tuesday, April 25, 2016, at our regular board meeting, is the date selected to vote on the 2017-18 Board of Cooperative Educational Services budget and election.

RESULT: DISCUSSED

B. AASA and NYSCOSS Conference Update

Superintendent Marie Wiles gave a brief update on the School Superintendents Association (AASA) governing board meeting and conference that took place on March 1-4 and the New York State Council of School Superintendents (NYSCOSS) conference, which ended on Tuesday, March 7.

RESULT: DISCUSSED

C. Website Redesign - A Community Survey

We are embarking on a complete redesign of our district website in order to improve its functionality, responsiveness and accessibility. One of the first steps of this yearlong process is to survey our website users to get feedback on the elements of the current site they like as well as areas that could be improved. The survey was launched last week, via SNN, Facebook, and Twitter. It can be found as the top story on the district homepage. Dr. Wiles encouraged members of our entire school community to complete this survey that should take no more than a few minutes to complete.

RESULT: DISCUSSED

D. Upcoming GHS Guilderland Players and FMS Mask Productions

FMS MASK proudly presents Rodgers and Hammerstein's musical "Oklahoma," in a three-performance run Friday and Saturday, March 10 and 11 at 7 p.m. and March 12 at 2 p.m. in the cafetorium at Farnsworth Middle School.

The cast, crew, and orchestra of The Guilderland Players are excited to present "How to Succeed in Business (Without Really Trying)" on March 16, 17, and 18 at 7pm, and Sunday the 19th at 2pm.

Tickets are now on sale!

RESULT: DISCUSSED

E. Grade 8 to 9 Transition Activities

On Wednesday, March 15, our eighth grade students and members of FMS MASK will be traveling to GHS to see our Guilderland Players' production of the musical "How to Succeed in Business (Without Really Trying)."

At the conclusion of the show (3:30 PM), students will be taking our high school's late buses home; no high school students will be riding these buses on this date.

RESULT: DISCUSSED

F. Review of the Proposed 2017-18 School Calendar

A copy of the proposed 2017-18 school calendar was given to the Board for review and discussion. A committee has been established to help form the calendar. The conference days are still being discussed. The committee is deciding to hold two Fall conference days; a full day for the high school and middle school and half day for elementaries on October 20 and half day for elementaries only on November 1.

Teresa Gitto expressed her concern on having two different days for different schools.

Judy Slack is in favor of having the two days.

Chris McManus asked if kindergarten will still be a gradual entry. Dr. Wiles responded yes. He also asked what the minimum and maximum attendance days are per SED. State Education Department sets a minimum of 180 days of attendance which could be 176 attendance days plus four conference days.

RESULT: DISCUSSED

IV. Board President Information

A. Capital Region BOCES Board - Nominations

The BOCES Board is looking to fill four seats that are open for election on April 25, 2017. One three-year term position is open and has been typically held by an Albany County resident. The seat is currently held by Mr. John Phelan, a Guilderland resident, who is interested in a nomination for the open seat. Mr. Phelan was first elected to the BOCES Board in 1994. Nominations for the open seats are due at least 30 days prior to the date of the election, which for this year is March 24, 2017.

A recommendation will be presented at the next Board of Education to pass a resolution to make a nomination for the open seat.

RESULT: DISCUSSED

B. Upcoming Board of Education Election - May 16, 2017

At this time, petitions are available through the district clerk for any district resident who might be considering running for the Board of Education (42 signatures of eligible district voters are required based on 2% of those voting in last year's election). There are three seats on the Board that expire June 30, 2017. Each of the three seats is for a three-year term of office.

General Information

In order to be eligible to run for the Board of Education, nominating petitions with 42 or more signatures from qualified voters in the district, must be submitted to the district clerk on or before Monday, April 17, 2017, 5:00 p.m. Anyone who has questions about the duties and responsibilities of a Board member may contact the Superintendent, Board President, or any current member of the Board.

- A candidate must be able to read and write, be at least 18 years of age, a qualified voter and a district resident for at least one year prior to the date of the vote on Tuesday, May 16, 2017.

Candidates do not run for a specific seat on the Board; if there are more than three candidates running, the individuals with the three highest vote totals are elected.

Further qualifications and information is in the packet available through the district clerk.

RESULT:	DISCUSSED
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ACTION ITEMS

I. School Business Management Action

A. Athletic Flooring Resurfacing Bid

Resolved, that the award for Athletic Flooring Resurfacing made to Athletic Floor Systems, Inc., the low bidder meeting specifications.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Seema Rivera, Board Member
SECONDER:	Catherine Barber, Board Member
AYES:	Gitto, Barber, Fraterrigo, McManus, Rivera, Simpson, Slack, Towle-Hilt
ABSENT:	Hayes

II. Board President Action

A. Board of Education Policy Adoption

The following policies were presented for adoption:

- 1050 Annual District Election and Budget Vote
- 1222 Relations with Booster Organizations
- 4329 Implementation of School-Wide Approaches and Pre-Referral Intervention
- 5061 Social Service Trained Facility Dogs
- 5695 Students and Personal Electronic Devices
- 8121.1 Opioid Overdose Prevention

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barbara Fraterrigo, Board Member
SECONDER:	Catherine Barber, Board Member
AYES:	Gitto, Barber, Fraterrigo, McManus, Rivera, Simpson, Slack, Towle-Hilt
ABSENT:	Hayes

PUBLIC COMMENT #2

Persons wishing to speak under the "Public Comment" section of the meeting should either contact the District Clerk (456-6200 X 3125) before the meeting OR fill out one of the Public Comment Forms, available on tables at both entrances to the meeting room, and return to the District Clerk.

BOARD COMMITTEE REPORTS

Audit Committee

The Audit Committee has not met since the last Board meeting. A meeting has not yet been scheduled.

Business Practices

The Business Practices Committee has not met since the last Board meeting. A meeting has not yet been scheduled.

Communications Committee

The following items were discussed at the February 27 committee meeting:

- Marie Wiles reported that she called Robert Hendricks following the last Board of Education meeting to see if he would be willing to meet with the board to discuss the strategic planning process, the deliverables the board could expect at the end of the process and the parameters that would be followed. She reported that he is willing to do that work prior to the award of the RFP.
Board members agreed to meet with Mr. Hendricks. The date is yet to be determined.
- Aubree Kammler, BOCES communications specialist, provided a brief update on the work so far on the website redesign. She stated that she launched a survey for the community to provide feedback on the current site and suggestions for the revised site. That survey will be open for at least a few weeks. A major focus of the redesign will be the accessibility of the site. Aubree said that this will be a major adjustment for our school community because we will not be able to post things in the same manner as we have in the past. There will need to be closed captioning on all video. All text will need to be text-reader friendly.
- The development of a “How to…” pamphlet for new Board members was discussed. A chart that divided the topics from the NYSSBA blueprint document among the four GCSD committees was reviewed. The committee agreed that the Audit committee would not be assigned pages because of the nature of its work and the fact that community members serve on that committee. The chart and relevant pages will be shared with each of the committees. Committees will have until June 1st to customize the NYSSBA samples to reflect GCSD practices.
- The committee had a lengthy discussion about communication between the Guilderland Teachers' Association and the board. The committee shared concerns about the need for productive conversation between the GTA and the leadership team.

Policy Committee

The next Policy Committee meeting has been scheduled for March 22, 2017.

BOARD ISSUES, IDEAS, AND SHARING

Seema Rivera said at a recent PTA meeting parents questioned how to see their child’s entire report card on school tool. Parents didn’t know you have to click on the print icon to get report card with numbers. She asked if there is something we can do to help clarify.

Dr. Singleton said everything is on the screen, choosing the print icon just puts in on one page in printable form. He said it could have been due to timing; if parents were looking before the grades were released they would not have been able to see them.